



Request for Proposals

RFP # 06-16-2025

Marjaree Mason Center Children's Playground

Submissions Due: June 16, 2025 at 12:00 PM PST

Contents

Introduction and Company Background.....	2
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Mission	3
Vision	3
Core Values	3
Overview	4
Request for Proposal	4
Scope of Work:	4
Expectations of Qualified Vendor.....	5
Required Contract Provisions	7
Submission Guidelines and Requirements	7
Timeline	7
Submission Components/Deliverables	8
Submission Responses	8
Evaluation Guidelines	9
Pricing	9
Contact Information	10

Introduction and Company Background

The Marjaree Mason Center (MMC) is a 501(c)(3) organization that, for over 45 years, has offered safe housing and support services to adults and children affected by domestic violence in Fresno

County, California. Our organizational origins date back to 1904 when the charter members of the YWCA Fresno formed.

In 1978, Marjaree Mason was 36 years old and was a volunteer of the YWCA at the time. She had her entire life ahead of her. She was a native of Easton, a graduate of Washington High School and Reedley College, and was well known in the community.

In November of that year, Marjaree's joy was overshadowed by the return of her ex-boyfriend – a Fresno County sheriff's deputy named Robert Tillman. Tillman was an imposing presence who refused to go away despite Marjaree's insistence that he leave her alone. Her continued rejection fueled Tillman's rage, which exploded in violence one night as he kidnapped, beat and raped Marjaree before releasing her the next day.

Frightened and confused, Marjaree feared retaliation if she were to report the crime. Convinced by friends to seek medical treatment, Marjaree shared details of her ordeal with hospital personnel, who reported the incident to the Sheriff's Department. Before an investigation was launched, Tillman once again kidnapped and assaulted Marjaree, ultimately fatally shooting her before turning the gun on himself.

Marjaree Mason's tragic death gained national attention, shining a spotlight on domestic violence and galvanizing the Fresno community into taking action to ensure that no one would suffer the same fate.

Since 1979, the Marjaree Mason Center has worked tirelessly to provide a safe, supportive environment for those affected by domestic violence.

Mission

The Marjaree Mason Center supports and empowers adults and their children who have been impacted by domestic violence, while striving to prevent and end the cycle of abuse through education and advocacy.

Vision

A community free of domestic violence.

Core Values

- **Integrity** – We are committed to high ethical standards of confidentiality, honesty, transparency and accountability.
- **Empowerment** – We respect and nurture the resiliency of individuals to achieve recovery, healing and growth.
- **Dedication** – We value the history and longevity of our organization, commitment to sustainability and work towards a community free of intimate partner violence.
- **Collaboration** – We believe in fostering community partnerships in order to contribute to inclusivity and equality.

Overview

Request for Proposal

The Marjaree Mason Center is seeking proposals from qualified vendors to design, furnish, and install a nature-themed play structure, safety surfacing and shade structure at 255 W. Bullard Ave., Fresno, CA. The project site measures approximately 25 ft. x 37 ft. and currently has bark surfacing.

The play structure will serve children ages 5–12, with select features for ages 2–5. The final design should reflect a nature/treehouse theme using earth tones with accent colors, while incorporating inclusive and Americans with Disability Act (ADA) compliant features.

Vendors must comply with safety regulations outlined by American Society for Testing and Materials (ASTM) and ADA.

Scope of Work:

The outdoor play structure installation project is located at 255 W. Bullard Avenue, Fresno, CA 93704. The site, currently surfaced with bark mulch, measures approximately 25 feet by 37 feet. The selected contractor will transform the area by installing a poured-in-place rubber surfacing system and a new play structure designed to serve children ages 5-12, with integrated features for children aged 2-5. All work must comply with ASTM and ADA standards.

The scope of work includes, but is not limited to:

SITE PREPARATION:

- Remove and dispose of existing bark and debris.
- Grade and level the site to ensure proper drainage and ADA compliance.
- Coordinate and verify underground utilities as necessary.
- Be advised: a secure perimeter fence will be installed during or following play structure installation. Vendor must coordinate accordingly to prevent conflicts with layout and installation.

INSTALLATION OF PLAY STRUCTURE:

Furnish and install a play structure divided into two primary play zones, designed as follows:

- 2–5 Year Old Zone:
 - Features should prioritize accessibility, lower heights, and age-appropriate challenges.
 - Include a double slide, stepping stone balance elements, a crawl tunnel, and sensory/music components such as xylophone, chimes, and drums.
- 5–12 Year Old Zone:
 - Features should offer increased challenge, height, and upper body development activities.
 - Include a tall spiral slide, spiral fireman-style pole, wiggle ladder climber, rock climbing wall, and monkey bars.
- Connecting Element (Optional): A low bridge or elevated walkway connecting the two zones

- Include additional features such as two animal/insect themed spring riders.
- All features should reflect a cohesive nature/treehouse theme, using earth tones with accent colors.
- Provide renderings, specifications, and safety documentation prior to fabrication.

INSTALLATION OF SAFETY SURFACING:

- Supply and install poured-in-place rubber surfacing.
- Surfacing must meet fall height requirements and ADA accessibility standards.
- Incorporate earth-tone base colors with accent color.

INSTALLATION OF SHADE STRUCTURE:

- Furnish and install a freestanding, four-post canopy over the play structure.
- Shade structure must be constructed of durable, UV-blocking material designed to provide full sun protection.
- Posts must include safety padding to prevent injury.
- The design should visually complement the overall nature-based play theme

Awarding contractor is responsible for providing a regularly updated 1 week look ahead schedule, including but not limited to the work being done, name of vendor and names of individuals working on the site.

*All bidders are responsible for field measuring and determining size and quantities necessary to complete the project.

Contractor to replace “in kind” all spaces newly damaged during demo or construction.

Creative Direction

Exhibit D will provide guidance and visual examples of play structure elements that align with MMC’s desired nature/treehouse theme. These images are provided for inspiration and to illustrate the design elements we value—such as earth-tone aesthetics, interactive sensory components, and separate zones for different age groups. While creative interpretation is welcome, proposed designs should remain consistent with the functional goals and visual style reflected in the attached images.

Maximum Budget

Maximum project budget is \$150,000. As a 501(c)(3) charitable organization, bidders are encouraged to consider their costs and in-kind contributions are welcome.

Expectations of Qualified Vendor

All interest parties must agree (and contractually confirm) that they agree to the following:

- By responding to this RFP, potential vendors agreed that they are qualified to provide the necessary components of the requested services. If any portion of the engagement is to be outsourced, proposing vendor will be responsible for all performance of and contracts with subcontractor.
- The selected vendor is solely responsible for hiring, monitoring and firing all staff assigned to the services agreement. Contractor agrees to pay in a timely manner all social security and other payroll taxes relating to such compensation and Contractor shall have no claim against

MMC for vacation pay, sick leave, retirement benefits, Social Security, worker's compensation, disability or unemployment insurance benefits or other employee benefits of any kind.

- All employees will comply with Marjaree Mason Center's Drug and Alcohol-free and Violence-Free policies.
- No employees with felony convictions and/or any violent offense charges (including but not limited to domestic violence) within the past ten years will be placed on the Marjaree Mason Center contract for outlined construction project.
- Marjaree Mason Center is a recognized domestic violence organization and the work as detailed in this RFP will take place at our emergency safe house, which is required to be confidential. Two federal acts, the Violence Against Women Act and the Family Violence Prevention and Services Act, impose penalties for disclosing information on the location of safe houses. Therefore, all individuals who participate in the mandatory walk thru, as well as individuals who work on the premises will be required to sign a non-disclosure agreement, as well as a confidentiality agreement.
- Marjaree Mason Center receives funding from the federal government to pay for services rendered. By responding to this RFP, proposed vendor agrees that they are NOT excluded from doing business with the federal government.
- Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity more than \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than

one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

PROJECT MANAGEMENT & DOCUMENTATION

- Provide weekly look-ahead schedule updates during installation phase.
- Submit site layout plans, manufacturer renderings, and specifications for MMC approval prior to ordering equipment.
- Provide installation instructions, maintenance manual, and warranty documentation.
- Train MMC staff on proper use and inspection of equipment.

GENERAL REQUIREMENTS

- All work must occur during approved hours to minimize disruption to services provided on site.
- Contractor must verify all measurements on-site.
- All materials must be new and meet current industry safety and compliance standards.
- Contractor shall repair or replace any damage caused during installation.

Required Contract Provisions

While selected vendor should supply and produce their own contract, Marjaree Mason Center has included as **Exhibit A** - a sample contract that describes all expected contract inclusions.

Submission Guidelines and Requirements

Mandatory On-Site Visit: The Bidder is advised to examine all the locations of the work and to inform themselves fully as to its conditions, the character, quality and quantity of the products needed preliminary to and during the execution of the work.

Timeline

Date	RFI Process Component
May 19, 2025	RFP Issued
June 4, 2025 at 5:00 PM	Notifications of attendees for site visit

June 5, 2025 at 10:00 AM	Mandatory On-Site Visit
June 6, 2025 at 5:00 PM	Deadline to Submit Questions
June 10, 2025 by 5:00 PM	Responses to Questions Posted
June 16, 2025 at 12:00 PM	Proposal Submissions Due
June 25, 2025	Vendor Selection Made

Submission Components/Deliverables

Please be sure to include the following in your submission:

- Letter of Interest
- Describe your firm and its experience with full service playground structures, safety surfaces and shade structures.
- Describe your experience with construction projects and adherence to “Anti-Kickback” Act.
- Describe who on your team manages paperwork and billing.
- Names of the individual(s) who will be working on this engagement as our lead customer service representative including the individual(s) responsible for managing the Marjaree Mason Center relationship, ensuring quality assurance and contract compliance.
- Describe your plan to effectively manage quality control.
- Provide a detailed rendering or visual representation of the proposed play structure design. This rendering should reflect the layout, theme, features, surfacing, and any zoning between age groups. Provide photos and product details of proposed materials. It will be used to evaluate alignment with MMC's vision and priorities.
- Define your pricing structure (including third party costs), itemize where possible, and include all deliverables associated with each itemization. Define estimates for all variable costs and billing structure.
- Standards and Compliance - Detail your experience adhering to ASTM and ADA compliance in similar projects.
- A list of at least three clients for whom you have provided similar construction services for within the past 2 years.
 - a) Include the client's name, contact name, email, and phone number and project description.
- Include a sample contract and expected contract inclusions.

Submission Responses

Hardcopy documents are required for this RFP, documents will be received at the following location.

Marjaree Mason Center
c/o Marcus Martin, CFO
255 W. Bullard Avenue
Fresno, CA 93704

Label your sealed RFP submission with the project name and RFP number: “RFP #06-16-2025 Marjaree Mason Center Children’s Playground”

Evaluation Guidelines

Submissions received after the deadline will be immediately rejected. All submissions will be evaluated by a committee made of members of the Marjaree Mason Center Leadership staff. The factors that will be taken into consideration are:

Design Quality and Theme Alignment | 30% | Proposed structure reflects a cohesive nature/treehouse theme with age-appropriate and engaging elements for children ages 5–12 and includes inclusive elements for ages 2–5. Design demonstrates creativity, functionality, compliance with ADA standards and inclusion of required features.

Project Cost and Value | 25% | Overall cost and value of the proposal, including installation, surfacing, equipment, warranty, and any additional features. Evaluation includes analysis of both private wage and prevailing wage pricing, if submitted.

Timeline and Project Completion | 25% | Ability to deliver and install the play structure within a timely and realistic timeframe.

Play Value and Safety Features | 10% | Proposal includes a wide range of physical, sensory, and interactive components, and clearly outlines safety surfacing, fall height compliance, and ADA accessibility.

Vendor Experience and References | 10% | Experience with similar playground projects, especially with nonprofits, schools, or child-focused facilities. Strength of references provided for comparable work within the last 2 years.

Priority will be given to the firm who can provide an expedited timeline. MMC may at any time choose to discontinue this RFP process without obligation to any firm. MMC may choose not to disclose reasons for the rejection of any given submission.

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Pricing

Marjaree Mason Center is asking for two separate prices: 1) private wages and 2) prevailing wages. Interested parties can submit quotes for one or both. Based on the total cost of the project, MMC will determine if the funding source will require the project to comply with California prevailing wage/Davis-Bacon Act or not. Decision will be made prior to contract execution.

Submissions should include a breakdown of the applied pricing system(s) such as whether jobs are priced per project, by the hour, or a combination. Include a detailed description of the process and all revision rounds allowed in the pricing structure. All prices for consultancy

should include a binding “not to exceed” price option. If optional components are proposed, these should be clearly marked, listed, and priced separately.

Marjaree Mason Center is a 501(c)(3) corporation. If any portion of your proposal is a donation, please spell that out as a separate line item. This includes any work or work of subcontractors donated “in kind”.

Contact Information

All questions must be directed to:

Marcus Martin

RFP@mmcenter.org

The preferred method of communication is email.